

HOW TO USE

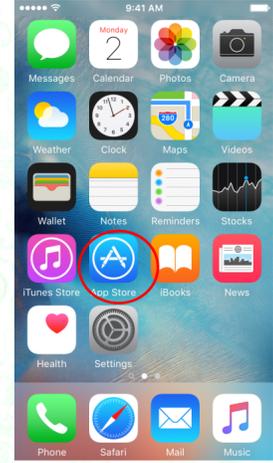


WhatsApp

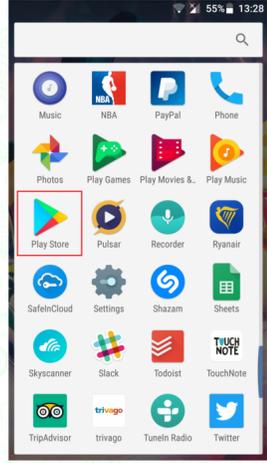
A STEP-BY-STEP GUIDE

STEP 1: LOCATING THE APP STORE

Apple phones: Go on homescreen
Locate the App Store App (Blue Icon)



Androids phones: Go on homescreen
Locate the Google Play App (Play Button Icon)

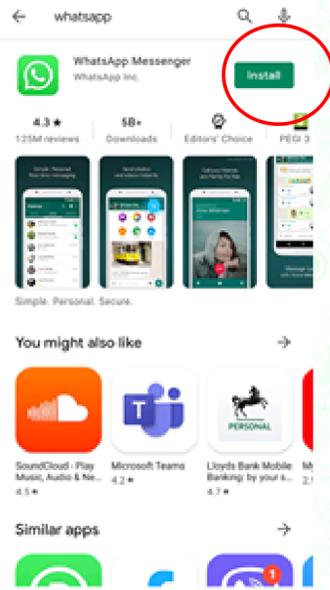


STEP 2: DOWNLOADING WHATSAPP

After tapping on the App, use the search bar (top of the page) and search WhatsApp

Then tap on the install button to download WhatsApp

Don't worry it's free!!

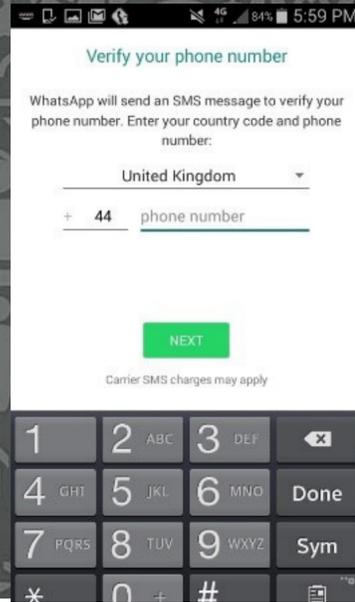


STEP 3: SETTING UP WHATSAPP

Once installed, tap the app and the set up screen will appear

Follow the instructions that WhatsApp requests

It will ask you to agree to the terms and conditions, and ask for your mobile phone number



STEP 4: CREATING A PROFILE

Then you get to create a profile!

You'll need to include your name and a profile picture so your friends and family can recognise you!

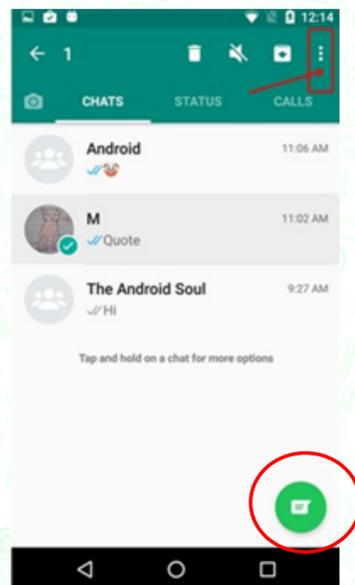


STEP 5: GETTING STARTED

Now that your all set up, let's get you started!

Firstly, all your mobile phone contacts will also be your contacts on WhatsApp

To look at your contacts click the message button and they should all appear



STEP 6: SENDING A MESSAGE

To send a message go on your contact list and tap on the person you want to message

Then use the text box to type a message and click send!



STEP 7: SENDING PHOTO/VOICE NOTE

Also you can use the microphone button to send a voice recording or the camera to send a photo.

Use the Emoji button (smiley face) to send emojis/reactions

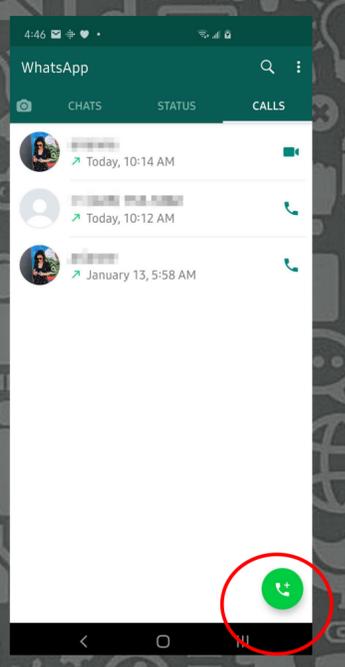


STEP 8: PHONE CALLS

To make a call tap the **CALLS** button

Then tap the green phone button

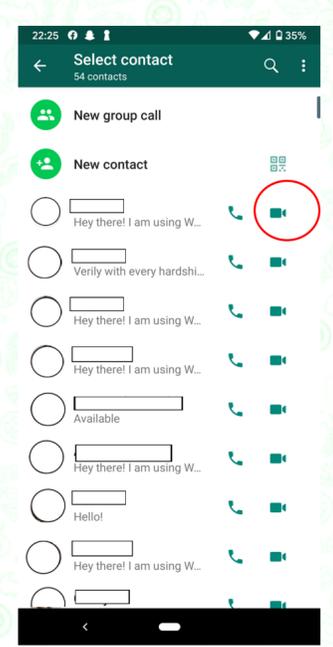
Then select the contact that you wish to call!



STEP 9: VIDEO CALLS

To make a videocall is the same as making a phone call

Instead of tapping the phone button tap the video button instead on the contact you'd like to video call



STEP 10: FEATURES OF VIDEO CALLS

 The red phone means to end the call

 The microphone is to mute yourself

 The camera button is to switch to your rear camera



STEP 11: RECEIVING PHONE/VIDEO CALLS

When some calls/video calls you can either...

 Receive the call by swiping up on the video

 Reject the call by tapping the red button...

 Send a message instead by tapping the message button

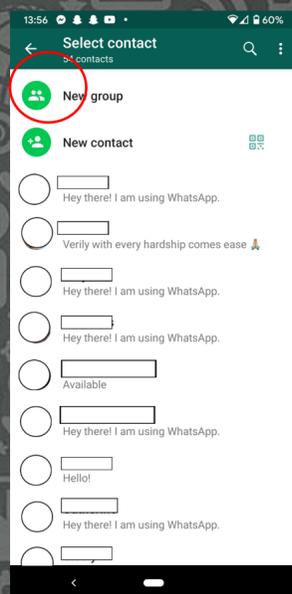


STEP 12: GROUP CHATS

You can also create group chats!

 First tap on the green message button

Then tap on new group icon at the top of the page



STEP 13: CREATING A GROUP CHAT

Then tap on the contacts you like to add.

After you can type a group name and add a profile picture

Tap the green button once your done and your group will be created



STEP 14: USEFUL LINKS

Below are some useful links if your still stuck

· <https://faq.whatsapp.com/>

· <https://www.androidauthority.com/how-to-use-whatsapp-1097088/>

· <https://www.wikihow.com/Use-WhatsApp>

· <https://www.digitaltrends.com/mobile/how-to-use-whatsapp/>

AND THAT'S HOW TO USE

